

5 June 2013

Dear Resident

**Introduction of the Haslemere Residents Permit Scheme**

Surrey County Council is introducing a residents' parking scheme in your area. Guildford Borough Council act as agents for Surrey County Council and we will be administering the scheme. The relevant permit-holder parking bays will start to be marked out and signed shortly and the residents' scheme will come into effect on Monday 15 July 2013. In Kings Road, Longdene Road, Courts Hill Road and Tanners Lane, the operational hours will be 8.30am to 5.30pm Monday to Friday. In Popes Mead, Chestnut Avenue, West Street, Bridge Road, Sandrock and St Christopher's Green, the operational hours are 8.30am to 5.30pm Monday to Saturday.

There will be seven different zones in Haslemere. Any resident living in a permit zone may purchase up to 120 daily visitor permits per annum at a cost of £2 each. You will need to produce proof of residence with every application and proof that you keep the vehicle if you are applying for a resident's permit. A vehicle can park in resident permit bays in the relevant zone without time limit if it is displaying a resident's permit or a visitor's permit.

Please find enclosed an application form and explanatory notes for the on-street residents parking scheme in more detail.

Parking Staff will be available at Haslemere Library, 91 Weyhill, Haslemere, GU27 1HP, as follows:

- Thursday 20 June 2013 from 2.30pm to 4.30pm
- Saturday 22 June 2013 from 10am to 1pm
- Tuesday 25 June 2013 from 4.30pm to 6.30pm

On these dates, you will be able to make your application and pay by cheque (payable to Guildford Borough Council) at the library. I am sorry but you will not be able to pay with cash or card at our temporary desk at the library, as we will have no facilities to handle money. Alternatively, you may send your application and cheque by post to the Parking Office. If you wish, we can phone you to take payment by card.

If you have any queries in the meantime about the parking scheme or permit eligibility, please do not hesitate to contact the Parking Office on the number given above.

Yours faithfully

**Sue Richardson**  
**Administration Manager**